

Minutes of the 1st meeting of the Governing Body of All India Institute of Medical Sciences, Rishikesh held on Monday the 12th Oct, 2015 at 04:30 PM in the HFM Committee Hall, Ministry of Health & Family Welfare, Nirman Bhawan New Delhi.

The 1st Meeting of the Governing Body of All India Institute of Medical Sciences, Rishikesh was held on Monday the 12th Oct, 2015 at 04:30 PM in the HFM Committee Hall, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi. The following members attended the meeting:-

1.	Shri Jagat Prakash Nadda	Chairperson
2.	Shri B.P Sharma	Member
3.	Shri Jagdish Prasad	Member
4.	Shrimati Vijaya Srivastava	Member
5.	Shri Anil D'Cruz	Member
6.	Shri K. Chandramouli	Member
7.	Dr. Yogesh Chawla	Member
8.	Prof. (Dr) Raj Kumar	Member -Secretary

Shri Sunil Sharma, Joint Secretary, Ministry of Health & Family Welfare, New Delhi attended the meeting as special invitee. Dr. Latika Mohan, Dean, Shri Chetan P.S Rao, Deputy. Director(Admin) and Shri Sushil Thakur, Financial Advisor also attended the meeting from AIIMS, Rishikesh.

Prof. (Dr.) Raj Kumar, Director, AIIMS Rishikesh and Member Secretary welcomed Hon'ble President and members of Governing Body of the Institute and requested the Chairperson to Chair the 1st meeting of the Governing Body and to deliver the opening statement.

The Chairman called the meeting to order. It was noted that 8 members were present. Hence, the quorum was complete. Leave of absence was granted to members who could not participate.

Hon'ble President expressed his pleasure about convening the 1st meeting of Governing Body meeting. He thanked all the members for their cooperation and contribution.

Thereafter the Chairman asked the Member Secretary to introduce the agenda and initiate discussion for threadbare deliberations on the agenda items. The members Secretary spoke about the overall mission and achievements of the Institute and the issues involved in the agenda items.

The following agenda items were discussed and decisions thereof are as recorded below:

Agenda Item No. - 1

Ratification of Minutes of the 1st Meeting of Standing Finance Committee of AIIMS Rishikesh held on 17-12-2013.

Member Secretary described in brief, about all agenda items of 1st meeting of Standing Finance Committee held on 17.12.2013 and decisions taken therein.

The minutes of 1st Standing Finance Committee were ratified by Governing Body as there were no comments received from any member.

Agenda Item No. - 2

Ratification of the Minutes of 2nd Meeting of 1st Standing Finance Committee held on 16-03-2015.

Member Secretary described in brief, about all agenda items of 2nd meeting of Standing Finance Committee held on 16.03.2015 and decisions taken therein.

The minutes of 2nd Standing Finance Committee were ratified by Governing Body as there were no comments received from any member.

Agenda Items No.- 3

Ratification of the Minutes of 1st Meeting of 1st Standing Selection Committee of AIIMS Rishikesh held on 30-05-2015.

Member Secretary described in brief, about all agenda items of 1st meeting of Standing Selection Committee held on 30.05.2015 and decisions taken therein to the members of Governing Body.

The minutes of 1st Standing Selection Committee were ratified by Governing Body

Agenda Items No. - 4

Ratification of Minutes of 1st Meeting of Academic Committee of AIIMS Rishikesh held on 25th March, 2014.

Member Secretary described in brief, about all agenda items of 1st meeting of Academic Committee held on 25.03.2014 and decisions taken therein to members of Governing Body.

The minutes of 1st Academic Committee were ratified by Governing Body.

Agenda Items No. - 5

Confirmation of date of joining of faculty at AIIMS Rishikesh.

Joint Secretary informed that once approval is given by the Governing Body for appointment of faculty members no separate approval of Governing Body is needed for confirmation of joining of Faculty members. Hence, Member Secretary decided to withdraw this agenda, following a long discussion on selection process and its modalities.

Agenda Item No. - 6

Approval of faculty appointments vide advertisement no. 21/03/2014(RIS)/ADMN/460 dated 05-03-2014 done by AIIMS Rishikesh in different departments.

Member Secretary described in detail about the methodology/procedure adopted by the Institute for recruitment of Faculty in AIIMS, Rishikesh starting from advertisement onwards.

He apprised the Governing Body that an advertisement for 296 posts of faculties was done on 05.03.2014. Total 2511 online applications were received, 316 candidates appeared in interview and 71 candidates were found suitable for appointment, while 28 candidates were kept in waiting list (including Assistant Professor/Lecturer in Nursing) by the Standing Selection Committee.

In the meeting, detailed discussion was held on reservation roster, scrutiny process, verification of documents, age relaxation for exceptionally qualified candidates, list of experts, quorum, adjustment of appointment to lower post against higher post.

It was informed by the Member Secretary that the Institute had strictly followed the guidelines/institution and the reservation rosters as were advised by the Ministry of Health & Family Welfare to all the six new AIIMS vide No. Z-28016/24/2014-SSH, dated 1st May, 2015.

It was also informed that as per advertisement published by AIIMS, Rishikesh, upper age limit for the posts of Professor and Additional Professors was 58 years. It was clarified that this provision was made keeping in view the earlier advertisement of faculty posts issued by Ministry of Health & Family Welfare for recruitment of faculty on earlier occasion in 1st phase and 2nd phase for all six new AIIMS. But after receipt of a guidelines/circular from the Ministry of Health & Family Welfare about the eligibility criteria for appointment of faculty which would be as per Rules and Regulations of AIIMS, New Delhi, the Institute scrutinized the eligibility as per the

Recruitment Rules of AIIMS, New Delhi. This decision was communicated through a notice on the website of the Institute.

In the context of the age relaxation to exceptionally qualified candidates, it was informed that the Standing Selection Committee in its very 1st meeting on 30.05.2015 made objective criteria for classifying candidates as exceptionally qualified and to ensure uniformity of approach for exceptionally qualified candidates, in order to avoid any biases.

It was also discussed in the meeting that as per Ministry of Health & Family Welfare's circular, 50% attendance, excluding Chairman and subject experts was required for the completion of quorum. However, as per sub-regulation (16) in regulation 12 of AIIMS Regulation, 50% of the members including the Chairman shall form the quorum for all Standing Committees. Further, in case of Standing Selection Committee, the two experts would also be counted for purpose of determining the quorum. As per this provision, quorum was met on all days of interview.

In regard of filling up of the faculty posts at lower level against sanctioned higher posts when there were no applications/less applicants for higher posts (Professor/Additional Professor) and required number of candidates did not come out to be eligible and successful especially in super-specialty departments, it was explained by Member Secretary that generally there are very few eligible applicants on higher posts in new Institutes, hence, the Standing Selection Committee recommended to apply the provision of Rule 254 of General Financial Rule 2005 to induct faculty at lower posts where suitable applicants for senior faculty were not available. It was also clarified that such lower level positions were also already advertised. However, the number of candidates presently proposed to be empanelled and appointed would become higher than the number of vacancies advertised, to the extent of the additional appointments proposed in lieu of appointments in higher grades due to non availability of eligible suitable candidates for such higher grades.

Member Secretary informed about the decision of Standing Selection Committee that in rare circumstances the interview can be carried out with only one subject experts for selection of Additional Professor, Associate Professor and Assistant Professor. This decision was taken, as, in spite of all efforts only one subject expert could be available out of all the experts on the panel on certain days. It was apprised to the Governing body that similar difficulties in getting 2 experts from the panel of experts were also faced by other AIIMS also.

The recommendations of the Standing Selection Committee were placed before the Governing Body and the Governing Body after considering all the facts and circumstances approved the proposal.

Agenda Item No. -7

Ratification of appointments of Dean and Sub-Dean (Academic) and Heads of Department of AIIMS Rishikesh.

Member Secretary informed that as per the decision of Academic Committee, tenure of Dean would be two years extendable for further two years. But as per Regulation of AIIMS, New Delhi tenure of Dean is maximum three years. Member Secretary informed that he has trained Dr. Latika Mohan during last three years during the growing stage of Institute where there are not many suitable options available. The post of Academic head is essential in order to maintain academic activities. Governing Body hence approved ex-post-facto the appointment of Dean for a period of two years extendable further depending on need and requirement of the Institute. The Governing Body also approved appointment of Sub-Dean and HODs.

Agenda Item No. -8

Approval of Guidelines for writing Annual Performances Appraisal Report (APAR) for faculty at AIIMS Rishikesh.

Governing Body approved the APAR model applicable in AIIMS, New Delhi to be adopted in AIIMS, Rishikesh. Member Secretary informed that all faculty members are on probation initially in the new AIIMS. Under these circumstances the same policy as applicable in AIIMS, New Delhi can be adopted. The Governing Body agreed with the above with the proviso that APAR of an HoD should not be written by Dean if he/she happens to be junior to the said HoD.

Agenda Item No. - 9

Approval of proposed modification in the selection committee for appointment of Senior Resident/Junior Resident constituted vide circular no. Z-28016/24/2014-SSH MoH&FW (PMSSY) dated 1st May, 2015.

The Governing Body following a thorough discussion and considering the difficulties of new AIIMS in getting Residents, approved and directed the Institute to fill up the posts of Senior Resident/Junior Resident as per Residency Scheme of Government of India on the recommendation of a Selection Committee under the Chairmanship of Dean and approval by Director at Institute level.

Agenda Item No.- 10

Approval of granting Academic Allowances to faculty.

The Governing Body deliberated the matter in detail and it was observed that allowances could not be granted retrospectively. Member Secretary informed that this allowance is being granted in all National Institutes including all six new AIIMS. This provision was also mentioned in offer of appointment issued to each faculty after their selection, as all six new AIIMS follow the rules and regulations of AIIMS, New Delhi. AIIMS, Rishikesh has already paid Academic Allowance to faculty members from their date of joining till June 2015.

The Governing Body approved the academic allowance prospectively and asked AIIMS, Rishikesh to place the matter of Academic Allowance before the Standing Finance Committee for regularizing the allowances retrospectively.

Agenda Item No. 11

Adoption of new recruitment rules circulated by MoH&FW vide D.O No Z.28016/231/2014-SSH dated 21st August 2015 after detailed review.

Member Secretary informed that there are certain deficiencies in new Recruitment Rules of non-faculty posts of new AIIMS which need to be amended before implementation. It was decided by the Governing Body that AIIMS, Rishikesh should submit a detail proposal to Ministry of Health & Family welfare indicating all deficiencies found by its committee (formed at AIIMS, Rishikesh) in new Recruitment Rules with corrections and modifications required therein so that same may be made applicable for all new AIIMS following their ratification by Institute Body/Governing Body.

Agenda Item no. 12

Purchase of 02 buses (32 seater) and 02 cars (01 for Director and 01 for Institute's Guests).

Approved.

Agenda Item no. 13

Starting of Post Graduate/Post Doctoral Programmes (MD/MS/DM/MCh./PhD) in Medical College and M.Sc. Nursing/Super Speciality programme and Diploma Programmes in college of Nursing at AIIMS, Rishikesh.

Approved as per the decision of Academic Committee where faculty and infrastructure is optimum.

Agenda No. 14

Constraints being faced in running of AIIMS Rishikesh - poor construction work/insufficient residential accommodation/non-recruitment on vacant project posts/ non-availability of additional 100 acre land/non establishment of local police chowki and fire station/ failure of tenders/limited connectivity of Air India service/ poor BSNL service etc.

This agenda item was withdrawn and placed separately through Table Agenda No. 2 - 9.

Table Agenda No. 1

Errata/Addendum

Noted

Table Agenda No. 2

Approval to Empower Director for recruitment of vacant Project Posts.

Member Secretary emphasized the need for filling up the present vacant project posts as soon as possible because it is difficult to run the Institute without administrative positions at place. Joint Secretary informed that the process of recruitment of posts of Deputy Director (Admn.), Financial Advisor and Executive Engineers are in progress. However, post of Medical Superintendent can be filled up by AIIMS, Rishikesh. In case the Ministry could not fill up the posts in process, these too can be filled up by AIIMS itself, except the post of DDA and FA, which would continue to be filled up by Ministry of Health & Family Welfare. Directions will be separately issued to AIIMS to fill up posts at local level as per above, once the ongoing round of recruitment at Ministry's end is over.

President further asked Joint Secretary (PMSSY) to place status report to him after one month.

Table Agenda No. 3

Approval to empower Director to award tender even on single bid for essential requirement.

The Governing Body advised that General Financial Rules should be followed.

Table Agenda No. 4

Permission to procure essential equipments on repeat orders of National Govt. Institutes.

The Governing Body advised that General Financial Rules should be followed.

Table Agenda No. 5

Permission to travel through Private airlines due to limited connectivity of Air India Services.

The Governing Body observed that only Ministry of Civil Aviation can grant permission for travelling through private airlines and they generally grant such permission on case to case basis. Hence, it was decided that AIIMS, Rishikesh may also process for such permission from Ministry of Civil Aviation as and when needed.

Table Agenda No.6

Take up with State Government to support AIIMS, Rishikesh.

It was decided that a letter in this regard would be written by Ministry of Health & Family Welfare to Government of Uttarakhand.

Table Agenda No. 7

Approval to empower Director to construct 100 nos. of Type-V quarters through open tender.

It was decided that the matter be placed before next meeting of Standing Finance Committee.

Table Agenda No. 8

Approval for increasing the upper age limit from 50 years to 58 years for recruitment to the posts of Professor and Additional Professor in AIIMS, Rishikesh

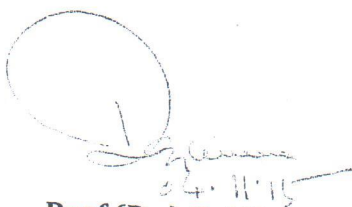
It was decided that the matter be referred to Ministry of Health & Family Welfare for making a policy for all new Institutes.

Table Agenda No. 9

Attention towards construction of residential complex of AIIMS, Rishikesh.

Member Secretary briefed the Governing Body about the various defects/deficiencies related to planning, design, layout and quality and poor workmanship of construction work of residential complex of AIIMS, Rishikesh (communicated many times to Ministry) where AIIMS, Rishikesh has no official control. The Governing Body decided that matter be examined in details in Ministry of Health & Family Welfare.

The meeting ended with a vote of thanks to the Chair.



Prof.(Dr.) Raj Kumar

(Member Secretary)

Governing Body

AIIMS, Rishikesh



Jagat Prakash Nadda

(Chairperson)

Governing Body

AIIMS, Rishikesh